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## **Family Involvement**

### Policy

- To ensure all families receive ongoing information about the educational program provided at the centre.
- To ensure all families receive ongoing information about their child's learning and development.
- To ensure all families are welcomed and encouraged to be actively involved in their centre's community.
- To ensure families are aware of their responsibilities to supervise non-attending children including school children before and after the session.

### Strategies

- The centre will provide a range of opportunities for families to participate in the centre.
- Educators will provide information to families on a regular basis in relation to happenings at the centre.

### Guidelines

- Educators will ensure parents feel welcome to come at any time and spend time with their child in the centre.
- Educators will encourage parents to participate in quality assessment processes.
- Parents are encouraged to be involved in Volunteer Parent Committee (VPC), fundraising, and social activities.
- During activities outside program time parents are responsible for the care and supervision of their own children (both those attending the program and other children in their care). Staff are not responsible for supervising children at this time due to work requirements that they must undertake.
- During program time, Educators are responsible for supervising children enrolled and attending the centre program and signed into their care. Parents are fully responsible for the supervision and care of children not signed into the program, such as younger children that attend the service in the company of parent helpers.
- The centre may provide social activities for families during the year to promote relationships between families and build a sense of community.
- The centre values the opinions of families and encourages suggestions and comments to develop and enhance the continued growth of the centre.
- Families are actively encouraged in an ongoing way to participate in the children's programs.
- Educators will provide information to families on a regular basis in relation to happenings at the centre.
- The service will provide a regular newsletter to families.
- The Educators will display information about the program and children's activities around the centre.
- Educators strongly supports families sharing in special 1:1 time with their child at the centre by being involved in kinder duty, activities and special events .
- Educators may require parent help with supervision when taking children outside the centre for an excursion, offers of help at these times are crucial in supporting children's enjoyment and safety.

### **Related Documents**

Victorian Children's Services Regulations 2009-Reg.40

National Quality Standard for Early Childhood Education and Care and School Aged Care-6.1.1, 6.1.2, 6.1.3, 6.2.1, 6.2.2, 7.6.1, 7.6.2

**Related Policies** Arrival of Children, Collection of Children, Excursions and Visitors