



25<sup>th</sup> May 2020

Dear Shine Bright Kindergarten Families,

I would like to thank you for your ongoing support during these challenging times. Our Shine Bright Kindergartens continue to be open and our staff are welcoming more and more children back into kindergarten each week. We'd like to share with you some of the new things that we have put in place since the beginning of the pandemic:

- Staff greet children and families at the gate on arrival and at departure. Staff will sign children in and out of the service to limit the amount of adults coming into the service as advised by the Department of Education and Training (DET). This has been working really well, we were initially a little unsure about how this would go for some children but to date the children have coped well with this revised routine. If you have concerns about how your child might cope with these new arrangements please contact your child's teacher.
- Any child who is even remotely unwell is not to come to kindergarten until they are well, this includes runny nose, sore throat, cough etc. If a child becomes unwell throughout the session, the child will be isolated from other children and families will be contacted immediately to come and collect their unwell child. The same applies to all staff.
- Additional cleaning of high touch points is occurring regularly throughout the kindergarten session. High touch points include things like taps, doorknobs, toilets, chairs and tables tops etc. Staff will also take extra care in cleaning surfaces after a child sneezes or coughs etc.
- Additional cleaning of high touch points is also being undertaken by our cleaners who come in each day after our kindergarten sessions.
- All kindergarten staff are being highly diligent about the importance of handwashing and hand sanitizer is being used also at the kindergarten. Staff and children are washing their hands upon arrival at the service and at many times regularly throughout the day.
- The setup of the kindergarten room and the placement of the activities has been carefully considered by staff to (where possible) limit the number of children coming together at any one time. Small group activities will replace whole group ones where we have large groups of children in attendance. Children will be spaced out as much as possible i.e. at a children's table where there would normally be an activity set for 4-6 children this will be reduced to 2-3 or occur in a different way.
- Wherever possible, indoor/outdoor programs will be operating for the full day. This naturally provides for more space for the children and the setup of more activities for children to engage in.



Kindergarten teachers and educators have implemented these changes as directed by the Department of Education and Training, DHHS and Shine Bright to make our kindergarten as safe and welcoming as we can for your child. We look forward to welcoming you child back into our kindergarten environment, respecting whatever decision you make as a family about your child's attendance.

We await DET's Term 2 parent fee funding and as soon as it arrives we will be reimbursing families for 4 year old Term 2 parent fees. .

We hope that you are taking care and staying safe.

Yours Sincerely,

A handwritten signature in black ink, appearing to read "B Schultz", is written over a light blue horizontal line.

Belinda Schultz  
Early Years Manager