ATTACHMENT 2
Code of Conduct Policy Acknowledgement for staff

I hereby acknowledge that on [Date], I received a copy of the Shine Bright EYM *Code of Conduct Policy*

I have read the policy and I understand its contents.

I commit to abiding by the Code of Conduct and fulfilling my responsibilities as outlined in this policy whilst working at Shine Bright EYM.

I understand that the Approved Provider will address any breach of this policy, and that any *serious* breach could lead to disciplinary or legal action.

Signature	Name (please print)	Date
Witness signature	Name (please print)	Date

Thank you for your contribution to making Shine Bright EYM an open, safe, welcoming and friendly environment.