

ATTACHMENT 1

**Sample *Conflict of interest disclosure statement***

|  |  |
| --- | --- |
| Name (in full): |  |
| Postal address: |  |
| Position on Committee of Management/Board or subcommittee |  |

Declaration:

I hereby declare the following conflict of interest: (Note: tick all applicable boxes)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | ACTUAL |  | POTENTIAL |  | PERCEIVED |

Please provide a brief outline of the nature of the conflict (details may be included in a separate confidential envelope, if appropriate).

Please detail the arrangements proposed to resolve/manage the conflict (details may be included in a separate confidential envelope, if appropriate).

I, (**insert name in full**) hereby agree to:

* update this disclosure throughout the period of my tenure on the Committee of Management/Board or subcommittee of

*[Service Name].*

* co-operate in the formulation of a *Conflict of interest management plan*, as required.
* comply with any conditions or restrictions imposed by the Committee of Management/Board or subcommittee to manage, mitigate or eliminate any actual, potential or perceived conflict of interest.

Signed: Date: